

Burrillville Sewer Commission
Regular Meeting of 10/9/2007
Board Room of the BWWTf

Members Present: Don C. Wolfe, Chairman
Wallace F. Auclair, Vice Chairman
Scott P. Rabideau – Secretary

Also Present: Walter J. Kane – Attorney for the Commission
William Skerpan Jr. – Beta Group, Inc.
John Martin III – Superintendent
Richard Bernardo – Dept. of Public Works
Steven Greenwald – Smith Estates
Roger Gagnon – Smith Estates
Jeff Gagnon – Smith Estates
Scott Medeiros – Andrews Surveying
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Agenda Item – Question of accepting the minutes of the Work Shop Meeting of August 28, 2007 and the Regular Meeting of September 11, 2007; and the questions of dispensing with the reading of said minutes.

Voted – A motion by Mr. Rabideau to accept the minutes of the Work Shop Meeting of August 28, 2007 and the Regular Meeting of September 11, 2007. The motion was seconded by Mr. Auclair.

Correspondence:

08-04-10 – Correspondence from Roger Gagnon, owner, regarding Betterment Assessments of Smith Estates.

Voted – A motion by Mr. Rabideau to approve the request for Foresight Enterprise's waiver regarding the sewer assessment fees. The assessments for Smith Estates can be paid on the 20 year plan and when each lot is sold the remaining assessment fee will be paid in full. The rate for the assessment fee is \$35.00 per foot and this payment plan is for individual lots within a subdivision and this plan cannot be done for any condominium developments because of the structure and nature of the sales. The motion was seconded by Mr. Auclair.

08-04-12 – Correspondence from Roger Gagnon, owner of Smith Estates, requesting a waiver of the basement service requirement for Lots 7 and 11

Voted – A motion by Mr. Auclair to grant the waiver for basement service for Lots 7 and 11 in Smith Estates. The motion was seconded by Mr. Rabideau.

Mr. Skerpan reported that a another field inspection was done at Smith Estates last Thursday and all of the punch list items had been addresses properly and the system is technically ready for operation. Mr. Skerpan also stated that a second set of as-built drawings had been reviewed and correspondence had been issued stating that there are still a number of items that need to be addressed. Mr. Skerpan recommended that the Commission consider approving the project subject to the submittal of complete and accurate as-built drawings.

Voted – A motion to grant conditional approval of the as-builts for Smith Estates based on Mr. Skerpan's satisfaction that all of the deficiencies from his October 5, 2007 letter are addressed. The motion was seconded by Mr. Auclair.

08-04-11 – Correspondence from RI DEM regarding the Glendale "New Village" Groundwater Work Plan.

Discussion – Mr. Rabideau asked if the results of the house to house sewer connection inspections had been sent out to DEM. Mr. Martin said a copy would be made of the results and mailed to DEM. Mr. Skerpan noted that he had instructed the contractor to eliminate the cross connection and it should be done within the next week.

Voted – A motion by Mr. Rabideau to receive and file. The motion was seconded by Mr. Auclair.

Agenda Item – Discuss future engineering services

Discussion – Mr. Wolfe stated that the engineering services contract with Beta expires in February. The Commission scheduled a workshop on October 23, 2007 to discuss the RFP for engineering services.

Mr. Kane stated that he is meeting with Mr. Martin and Mr. Skerpan next Tuesday to discuss how condominiums are assessed and who is responsible for the bills. Mr. Kane asked that an item be placed on the workshop agenda regarding this matter.

Agenda Item – Discuss sewer design application – Hidden Shores

Discussion – Mr. Skerpan stated that he had received a submission for Hidden Shores and that he is has completed about 60% of his review on it. There was some discussion as to how Hidden Shores will be assessed. The Commission scheduled a Special Meeting on October 23, 2007 at 9:00 A.M. to further discussion the assessment for Hidden Shores. Mr. Rabideau stated that the representatives from Hidden Shores should be invited to attend the meeting. Mr. Kane asked Mrs. Franklin to figure the frontage for Hidden Shores.

Attorney's Report:

Discuss betterment assessments for unusual lot configurations and minimum and maximum assessments.

Discussion – Mrs. Franklin stated that the past policy had a \$750.00 minimum, which was 75 feet of frontage, and \$2,000.00 maximum billable assessment, which was 200 feet of frontage, billable assessment. Based on the new assessment rate the new minimum for 75 feet of frontage is \$2,250.00. If the Commission wanted to set a maximum billable based on the new rate and 200 feet of frontage the amount would be \$6,000.00. Mr. Kane stated that any residents with non-developable property can come before the Commission to ask that any monies owed on their assessment, over the maximum billable, be abated. Mr. Wolfe asked Mr. Kane to add or revise the assessment letter so that it reflects the Commission's discussion.

Voted – A motion by Mr. Rabideau to allow residents with irregular lots to come before the Commission and submit documentation as to why a major portion of their lot is not useable or sub-dividable and the Commission will hold a hearing on the matter. The motion was seconded by Mr. Auclair.

Voted – A motion by Mr. Rabideau to accept the attorney's report. The motion was seconded by Mr. Auclair.

Engineer's Report:

Status of Contract 19A-1

Beta Letter – Payment Application #13

Retainage Release – 1year Guarantee

Mr. Skerpan first reported that Contract 19A-1 has been completed for over a year and has been fully operational and he is recommending that the remaining retainage be released to Parkside Utility Company, totaling \$25,739.83.

Voted – A motion by Mr. Rabideau to release the retainage and close out Contract 19A-1. The motion was seconded by Mr. Auclair.

Status of Contract 19A-2

Beta Letter – Payment Application #13

Change order No. 2 – Negotiated credit for pending site restoration

Change order No. 3 – Final – Project administrative closeout

Mr. Skerpan then reported on that there are two change orders for Contract 19A-2.

Change order # 2 was to take a \$5,000.00 credit for the loaming and seeding work that still needs to be performed.

Voted – A motion by Mr. Auclair to approve change order # 2 in the amount of \$5,000.00. The motion was seconded by Mr. Rabideau.

Mr. Skerpan then reported that change order # 3 is an administrative change to reduce the contract amount from what it was originally bid at to what it actually closed out at. The final contract price was \$1,773,003.48. There was an under run on the project of approximately \$248,000.00. Mr. Skerpan explained that the contractor did not encounter as much rock as anticipated therefore there was an under run on the project.

Voted- A motion by Mr. Auclair to approve change order # 3 in the amount of \$248,349.02 for Contract 19A-2. The motion was seconded by Mr. Rabideau.

Voted – A motion by Mr. Rabideau to approve the final payment estimate #13 with the retainage release in the amount of \$206,749.70. The motion was seconded by Mr. Auclair.

Status of Contract 19B-1

Beta Letter – Payment Application #15

Change order No. 3 – Burrillville Middle School connection

Voted – A motion by Mr. Rabideau to approve change order # 3 in the amount for Contract 19B-1 in the amount of \$180,095.00. The motion was seconded by Mr. Auclair.

Voted – A motion to approve payment application #15 in the amount of \$141,305.08 and that the office staff will handle the internal distribution to the school department.

Mr. Skerpan reported that the bridge crossing for Contract 19B-1 should be completed by next week and final paving for all roads, except for Joslin Road, will begin on October 22nd.

Mr. Skerpan reported that 181 units out of 200 have been connected at the Maplehill Mobile Home Park and the remaining units should be connected within the next week.

Mr. Skerpan then stated that he has correspondence recommending approval for Oakland Village however there are still some administrative issues that need to be addressed.

Mr. Skerpan reported that he had completed a review on the Mapleville Main Street condominiums and he is not recommending approval at this time because there are few minor comments that need to be addressed.

Mr. Skerpan then reported that the issue with the grinder pumps for Granite River Village has been taken care of and the contractor has indicated that as soon as the pump is delivered he would like to install it.

Mr. Skerpan stated that he is currently reviewing a submission for the Industrial Foundation.

Lastly, Mr. Skerpan reported that the sewer extension connection on Smith Road has been completed.

Voted – A motion by Mr. Rabideau to accept the engineer's report. The motion was seconded by Mr. Auclair.

Old Business:

08-04-13 – Correspondence from Bella Restaurant, 1992 Victory Highway

Discussion – Mr. Kane noted that the Commission requested a breakdown of the work to be done at Bella Restaurant and also that all three legal entities sign the release that was sent to them and they had not responded to either request.

Voted – Mr. Rabideau made a motion, based on the cost breakdown that was received from DiGregorio, the Commission feels items # 2, 3, & 4, which total \$30,000.00, are items that they are willing to assist 50 % of, which would be \$15,000.00. This amount of \$15,000.00 would only be payable to Bella upon completion of the project and upon all entities signing the release to the satisfaction of our attorney. The motion was seconded by Mr. Auclair.

Historic Pascoag Grammar LLC – Sewer Use Charges

Discussion – Mr. Wolfe stated that this item would be tabled because there was no representation from the association.

Superintendent's Report:

SUPERINTENDENTS REPORT

Month of September 2007

1. OPERATIONS:

A.	<u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	0.6114	N/A
	Maximum daily flow	0.6410	01-Sep
	Minimum daily flow	0.5690	02-Sep
B.	<u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	> 85.0%	< 10.0 mg/l
	Facility achieved	99.2%	2.5
C.	<u>Total Suspended Solids :</u>		
	E.P.A./ D.E.M. requirement	> 85.0%	< 15.0 mg/l
	Facility achieved	98.8%	5.4
D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	85.1%	0.92
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 8.9 mg/l
	Facility achieved	95.1%	1.5
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	27.24	
	Number of loads removed	20	
	Average dry tons/load	1.36	

2. COLLECTION SYSTEM OPERATIONS:

There were two call-ins during the month. One at Reservoir Rd. pump station and one at Beach Rd. ejector station. All were alarm reset's and stations returned to normal operation.

User Charge/Assessment Write Offs – None at this time.

Mr. Wolfe asked that the letter from Suzanne Baptista be placed on the Special Meeting agenda on October 23rd.

Being no further business to come before the Commission, Mr. Auclair made a motion to adjourn. The motion was seconded by Mr. Wolfe.

Respectfully Submitted,

Stacey Richard
Financial Aide